

## Daily Routine at Work

### Key Vocabulary

- Start work
- Finish work
- Take a break / lunch break
- Clean / cook / serve / answer calls / help customers
- Morning / afternoon / evening
- Always / usually / sometimes / never
- On time / late / early

### Time Phrases

- At 9 o'clock
- From 8 to 4
- Every day
- In the morning / at night

### Useful Sentences

- I start work at 9 o'clock.
- I take a break at 12.
- I finish work at 5.
- I usually help customers.
- I sometimes work late.

**Questions to Practise**

- What time do you start work?
- What do you do at work?
- Do you take a lunch break?
- What time do you finish?

**Tips**

- Use simple present tense for routines.
- Use time words to say when things happen.
- Practise speaking with a partner.

**Homework Ideas**

- Write 5 sentences about your daily routine at work.
- Interview a classmate or family member about their work routine.